



Spencer Park Primary School CLASS EXCURSION/CAMP COSTING FORM

E2

(Please submit as early as possible prior to the date of the Excursion/Camp.)

Name of Event

I have discussed this excursion/camp with the MCS and understand the financial implications.	
<input type="checkbox"/> Yes	<input type="checkbox"/> No

COSTS	SOURCE FUNDING
Entry Fee \$_____.	Student Contribution
Fares or Bus Hire \$_____.	(\$_____ p/student) \$_____.
Accommodation \$_____.	Fundraising Activities \$_____.
Meals** \$_____.	School Contribution \$_____.
Incidentals (please detail)	P&C Contribution \$_____.
_____ \$_____.	Other (please specify)
_____ \$_____.	_____ \$_____.
_____ \$_____.	_____ \$_____.
_____ \$_____.	_____ \$_____.
_____ \$_____.	_____ \$_____.
_____ \$_____.	_____ \$_____.
Sub Total \$_____.	Total Funding \$_____.
Less GST (except on food) \$_____.	
TOTAL COST \$_____.	
**Children do not pay GST on anything except food. Refer to MCS for assistance with GST.	

_____ Authorised Department Employee Name	_____ Signature	_____ Date

Principal's Recommendation _____		

_____ Principal's Name	_____ Signature	_____ Date